



### Post-Interview Thank You Note

1. Something you learned.
2. Something you wish you would've shared.
3. Strong close.
4. No more than 6 succinct sentences.

**Example:**

Dear [Name of Interviewer]

It was a pleasure to meet with your team this past week. I was thrilled to hear about the company culture and its commitment to professional development. This is one requirement I have in my next employer. I realized after the fact that I didn't mention my experience successfully developing and implementing curricula each year at [former employer]. It directly mirrors your upcoming project especially the need to carefully collaborate with external partners.

I hope I will have the opportunity to demonstrate how my skills and experience are a value-add for [company.]

Sincerely,

Applicant Name

